
Computer Lab

Student Use Agreement

Lab Days: Tuesday, Wednesday, Thursday

Instructor: Elijah Whang
Website: www.thecomputerlab.weebly.com
Phone: 818-348-1975
Office: Room 29 or Room 35

Overview

The Computer Lab is open to all Welby Way students and staff, which means that we each have to do our part to take care of the lab and all of the computers. Students caught being irresponsible in the lab will not be allowed to use it and will be asked to wait outside during their lab time.

Rules

I agree to follow these rules when using the computer stations:

- I will not give out personal information such as my address, telephone number, or the name and location of my school without my parent's permission.
- I will not damage computer equipment or software, including downloading applications or games.
- I will not use chat rooms or instant messaging.
- I will not use bad language, scare or try to harm anyone through my actions online.
- I will tell a teacher right away if I find something that worries or scares me.
- I will not try to access or alter files or systems that are restricted.
- I will not intentionally seek information on, obtain copies of, or modify files, other data or passwords belonging to other users.
- I will not look at or search for materials on the Internet that are obscene, offensive, or are connected with gambling.
- I will use the computer stations in a responsible manner, respecting the rights of other users.
- I will not violate copyright laws.

Penalties

- Any misconduct on the computer will result in a warning.
- Second misconduct will result in a one-week suspension from computer use.
- Third misconduct will result in a one-year ban from using the Internet or the computers in The Lab.
- Parents will be contacted after each misconduct.

STUDENT NAME: _____

TEACHER NAME: _____

Food/Drink Policy

No food or drinks allowed in the computer lab, even bottled water.

Cellphone Policy

Cellphone use in the lab is prohibited, just like on the rest of campus.

Using the Lab for Projects

Talk to Mr. Whang for possible times to work in the lab other than your scheduled class time.

Notes

DATE: _____

ROOM NUMBER: _____